



**MOUNT DORA COMMUNITY TRUST  
POST-GRANT QUESTIONNAIRE**

GRANT # \_\_\_\_\_

POINT OF CONTACT: \_\_\_\_\_

ORGANIZATION NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

TELEPHONE NUMBER: \_\_\_\_\_

AMOUNT OF GRANT: \_\_\_\_\_

PURPOSE OF GRANT:

(IF MORE SPACE IS NEEDED PLEASE USE THE COMMENT SECTION)

I. Proper Use of the Grant    Yes     No     Comments

A. Were the funds used as represented in the written request? \_\_\_\_\_

B. Has the project been completed? \_\_\_\_\_

C. Could this project have been completed without this grant? \_\_\_\_\_

D. Were there any surplus funds at completion? \_\_\_\_\_

E. If project is incomplete, answer the following questions.

Why? \_\_\_\_\_

Projected date of completion \_\_\_\_\_

II. Additional Funds Used

A. Were reserve funds used? \_\_\_\_\_

B. Were current operating funds used? \_\_\_\_\_

C. Were funds from another source used? \_\_\_\_\_

If yes,

Name of other source(s) \_\_\_\_\_

Amount contributed \_\_\_\_\_

III. Project and Grant Summary

- A. Please write a short comment or conclusion about the grant as completed (or how it is progressing). Please include the number of people impacted, total project cost. Any purchase orders or receipts, if available, should be provided, as well as a follow-up budget of the project.

(CONTINUED ON REVERSE)

III. Project and Grant Summary (continued)

- B. What would the organization do differently if it could do the project again?
- C. Please write a short comment about the future of your organization. Include whether this project will need future funding or grants, and any fundraising effort your organization plans to further its cause.
- D. Does your organization have any suggestions or criticism about the grant request or grant payment policies or procedure?

COMMENTS:

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SIGNATURE